



PALATKA MUNICIPAL AIRPORT
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NEWS LETTER

July 15, 2007

Page 1 of 3

*** We say good-by to Carolyn Nicholson of the Airport Advisory Board. During the June 5th, 2007 regular scheduled meeting of the Airport Advisory Board, Mrs. Nicholson tendered her notice of resignation. Carolyn is very active in the local community and her business and she expressed how upcoming and long term engagements may present personal conflicts that may interfere with or render her ineffective as a productive Board member. We admire her position, having put the welfare of the Airport above all else. The June 5th meeting was her last date of service.

Carolyn Nicholson was an original member of the Airport Advisory Board. Representing local pilots, local business, and community real estate, she was hand picked to serve and received her appointment by the City Commission, CITY OF PALATKA, on March 13th, 2003. This represents over four (4) years of dedicated service. In fact, I can recall only two (2) meetings of which she was absent. Her contributions over the years are immeasurable.

Carolyn, you will be missed. We thank you for your service and wish you well in future endeavors.

*** And as we say good-by to Carolyn, we welcome in our newly elected Board Chairman. With the coming retirement of current Chairman, Larry Pritchett, anticipated at calendar year end, it was previously recommended by Larry that the Board not wait to usher in a new Chair. It was made Agenda Item #4 for the recent June 5th meeting.

Representing local pilots and local business, congratulations to Jud Neufeld. Jud too, is an original Board member, having received his appointment on March 13th, 2003 also. He has served on occasion as acting Vice Chair and by unanimous vote, Jud was elected our new Airport Advisory Board Chairman. The gavel has been officially passed.

As a personal note...this Airport is very fortunate to have such a dedicated and caring Advisory Board. The majority of our Board members are long-term. All are consistently pro Airport active, plethoric and diverse in their contributions, and present a well balanced broad-scoped authority of advisement. Absenteeism is a rare event. On behalf of the City, I and the Airport staff would like to express appreciation and gratitude to all members of the Airport Advisory Board for their dedicated service, past and continued.

*** We also say good-by to the Airport's most popular blue cruising machine, that vehicle affectionately known as the *Courtesy Car*. Oh fear not people. That old dependable Buick Century has been replaced by a Chevrolet Impala. Yes folks, we have a new *Courtesy Car*. I have been looking to upgrade the aging Buick since January. Albeit as dependable as it was, it had surpassed its time. And we finally found something else.

Oh if that old Buick could talk. With all the visitors and cast of characters to have traveled in it over the years, I suspect the conversations with that car would go something like that of two old friends rocking on a front porch. As we retire the Buick, we welcome in the Impala. May the new memories begin and we are proud to be able to continue this courtesy service for you.

Palatka28J@hotmail.com

Or visit us at

www.PalatkaKayLarkin.com

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*** **Hangar Waiting List Policy...**For the past few months, Glenn and I have been discussing an addition to our existing *Hangar Waiting List Policy*. In early 2004, the policy went under major revision by preceding Airport Manager, Mike Cavallo. And to this day, we continually receive consistent positive feedback on its fairness. There will be no change to the existing policy.

The "Addition to Policy", recently adopted, is as follows: Effective June 22, 2007, all persons presently on and wanting to remain on or any person wishing to be placed on Palatka Municipal Airport's primary *Hangar Waiting List* for a hangar of any size shall be required to tender for deposit an amount equal to one month's going rate, or designated portion thereof, of the hangar facility desired at their respective deposit rates.

This deposit shall secure your existing position on the list and is subject to 100% refund upon a "drop on request" from the list, or removal from the list by our means, or termination of Lease Agreement succeeding occupancy, whichever comes first. The deadline of July 31, 2007 has been set for existing t-hangar waitees and August 31, 2007 for existing bulk and commercial hangar waitees. The deadline for new applicants shall be thirty (30) days from the date applied.

Those failing to submit the deposit by their respective deadlines shall be considered as a "drop on request" and all remaining parties shall move up accordingly. Receipt of the deposit shall apply it as "deposit paid" or a portion of "deposit paid", a building deposit that would be required by the *Lease Agreement* anyway. If your deposit is received after the deadline, you shall be added back to the list at the bottom position. Deposits for existing tenants on the waiting list and looking to expand may, at our discretion, be waived. All deposits shall be paid by cash or check. Credit cards will not be accepted.

To be credited properly, all deposits shall be payable to the City of Palatka and mailed or delivered to 4015 Reid Street, Palatka, Florida, 32177 and addressed to Palatka Municipal Airport to the attention of the Airport Manager. All deposits received shall be deposited into a non interest bearing account and shall be subject to refund as so described above. Contact to all parties presently on the waiting list was complete before the end of June.

Adopting this addition to the *Hangar Waiting List Policy* will serve multiple purposes. Although I keep our list clean and purged regularly, this will purge it further by removing those individuals no longer desiring a hangar at this location. And it will provide us knowledge of continued demand for facilities.

To review our *Hangar Waiting List Policy* its entirety, please visit our website at www.PalatkaKayLarkin.com.

*** **New Hangar Construction Availability...**In the December NewsLetter 2006, I first made mention that we were accepting applications and proposals from parties interested in occupancy of the coming new hangar construction. We are pleased to say that all new facilities but one is spoken for. The remaining, one of the coming new Corporate Hangars, is still under consideration with multiple parties in the mix. There is still time to submit your application. Due to alarming interest that came by the masses, we have extended the deadline to September 30, 2007.

To refresh the memories of those who have inquired, this remaining availability is proposed to be a Corporate Hangar, 60x50, with hydro swing door, attached professional office space, and designated vehicle parking. Proposals must be specific of intended activities and include intended impacts to this Airport. All proposals must be sealed and delivered to my office, the *Airport Business Operations Supervisor*, no later than September 30, 2007. All proposals will receive fair and due consideration. The top five (5) proposals that best enhance this Airport will be forwarded to the office of the Airport Manager for further consideration. The field will be narrowed to two and the selected party shall be required to tender for deposit an amount equal to one month's going rate of the new Corporate Hanger, or \$1000.00.

This deposit shall secure your occupancy of the new Corporate Hangar to be constructed, and is, as with all deposits, subject to 100% refund in accordance with the deposit terms to be stipulated in the Lease Agreement, or, refusal of the premises, so long as refusal is submitted in writing within thirty (30) days of Notice to Proceed, whichever comes first.

The deadline to receive your deposit shall be thirty (30) days from the date we offer the facility to you. Failure to submit the deposit by the deadline shall be considered as a "drop on request" and the premises shall be offered to another. Receipt of the deposit shall apply it as "deposit paid", a building deposit that would be required by the *Lease Agreement* anyway.

As was predicted in December, we have had no problem placing tenants in any of the new hangars to be constructed. It is our intention to select a tenant for this last remaining availability based on, as have them all, the proposal that we feel best supports and balances current Airport operations with future operations, be it commercial tenants or corporate.

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*** The *Cheap Shameless Plug*: Today's *Cheap Shameless Plug* is a simple FYI to educate you on our various miscellaneous pilot supplies, items that you may not be aware that we carry. If you find yourselves in need of a new log book, we stock the two most popular styles and designs. We have the very popular ASA Fuel Tester and the growing popular GATs Jar. We keep two sizes of plotters for flight planning, batteries for your electronics, Sic Sacs for your passengers, disposable funnels for use with your lubricants (which we also carry), fuel gauges for your fuel tanks, disposable ear plugs, and the all practical pop-up lighted magnifier for use while reading your navigational charts. These are just a few of the miscellaneous supplies you will find here.

The next time you come and visit, we invite you to rake your eyes over the merchandising case and see what there is to see. You just might find what you've been looking for. And by all means...if you don't see it, ask, please, we want you to. If we don't carry it, odds are that I can get it, almost anything you want.

This concludes the *Cheap Shameless Plug* and didn't hurt as much as you thought it would, huh.

*** **Public Service Announcement:** This just in...as of August 6, 2007...the Automated Flight Service Station Gainesville (*AFSS GVN*) is decommissioned. The following information is our (*28J*) new relevant Flight Service Station, effective August 6, 2007:

Lockheed Martin Flight Services
Eastern Service Area: Washington Hub
43881 Devin Shafron Drive
Ashburn, Virginia 20147

It is my understanding that that this applies to all locations previously within the GVN sector, which includes all of north Florida, north central Florida, and the Florida panhandle. Effective August 6, 2007, all inquiries for flight service, including briefs, weather, and flight plans within these areas should now be directed to Lockheed Martin Flight Services, Washington Hub at 703-724-4288/or 4338/ or 4350/, or 4225. As to the rest of Florida, St. Pete (*AFSS PIE*) and Miami (*AFSS MIA*) shall remain in operation.

This is all the information we have for you at this time. It is reasonable to consider that more may be forthcoming as the AFSS transition occurs. And some consideration should be given to a possible recorded message on the old GVN toll free number. Again, be advised of this coming Flight Services change, as of August 6, 2007.

*** Reminder...**T-Hangar Rental Increase**...effective October 1, 2007. The new rate for t-hangars shall be \$200.00 for each of the thirty-four (34) t-hangars and \$225.00 for each of the ten (10) t-hangar cabins on the end, plus applicable tax. The details of this increase were originally presented in the June *NewsLetter*, with early notice provided more than 90 days in advance.

Please consider this continuing notice of t-hangar rental increase effective October 1, 2007.

*** The **Airport Advisory Board** will next meet on Tuesday, August 7th, at 5:30 pm. These meetings are open to the public. We encourage your participation and invite you to come. To my knowledge, the meetings will occur at the Airport.

This concludes the July *NewsLetter*. And as always, if you have any questions or if there is anything we can do for you, please feel free to call.

Thank you.

Sincerely,

Donna S. Franklin
Airport Business Operations Supervisor

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