



## **PALATKA MUNICIPAL AIRPORT**

### **Lt. Jasper Kennedy "Kay" Larkin Field (28J)**

4015 Reid Street, Highway 100  
Palatka, Florida 32177

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## **HANGAR WAITING LIST POLICY**

*Adopted: March 17, 2004*

*Revised: October 1, 2006*

*Revised: June 22, 2007*

*Revised: August 12, 2007*

*Adopted: August 21, 2007*

**MISSION STATEMENT:** To support General Aviation, the continued growth and development of aviation related activities, aviation related business, and the continued development of Palatka Municipal Airport.

### **INTRODUCTION:**

All final inquiries and request for space **MUST BE MADE IN PERSON.**

All interested parties must complete the *Application for Airfield Tenancy* in full and legibly and on site. All applications are subject to an FAA aircraft verification search and a security criminal background check. Incomplete, illegible and applications with inconsistent information will not receive consideration.

The Airport will maintain two (2) waiting lists for T-Hangars. The *Primary List* shall be reserved for "N" numbered airworthy fully functional aircraft OR **\*\*Certain Types** of **\*\*E** numbered Experimental Aircraft. The *Secondary List* shall be reserved for non-airworthy aircraft, non-"N" and non-"E" numbered aircraft, and persons not in possession of an aircraft but "looking to buy". Persons qualifying for the *Secondary List* may be considered for rental space. However, individuals qualifying for the *Primary List* will be given priority. To qualify for either waiting list, the applicant must be able to comply with provisions of the *T-Hangar Lease Agreement*.

The Airport will maintain a single waiting list for Bulk/Executive Hangars. To qualify for this list, the intent of the person must be the storage of multiple airworthy aircraft or the storage of a single larger airworthy aircraft that must be of sufficient size to warrant bulk space.

The Airport will maintain a single waiting list for Corporate/Commercial Hangars. To qualify for this list, the intent of the person must be the operation of an aviation related business.

The Airport shall offer each hangar as it becomes available to the next person in line on its respective waiting list. Any person refusing the offering shall be dropped from the list. A person desiring to remain on the list may remain upon request but shall be dropped to the bottom of the list. It shall be the sole responsibility of the each person on any list to keep current information on file with the Airport, including contact information. If we are unable to make contact by the methods provided, the person shall be dropped from the list.

**\*\* Certain Types** is defined herein as those Experimental category Aircraft that are fully built, fully functional, fully airworthy, and of sufficient size to warrant a T-Hangar.

**\*\*** Individuals requesting rental space for Experimental type Aircraft must first contact the Airport Manager or Airport Supervisor in order to insure compatibility with provisions of the *T-Hangar Lease Agreement*.

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Or visit us at

[www.PalatkaKayLarkin.com](http://www.PalatkaKayLarkin.com)

[www.CityofPalatka.com](http://www.CityofPalatka.com)